

Date : 18/07/2017

Minutes of IQAC Meeting

Time: 03.30 p.m.

Venue: Board Room

Sr. No.	Issue/ Subject	Discussion and decision	Time Limit	Responsible Person
1.	Conducting NPTEL courses for students	<ul style="list-style-type: none">• Identify the NPTEL courses for students which are relevant to the academic curriculum of Solapur University for current semester. Assign one faculty mentor for each course who will monitor students performance and get the assignments done.• All HODs are informed to include information about NPTEL video lectures and subject archives in their orientation session.• All the faculty co-ordinators should also register for the NPTEL courses identified for them.• HODs are informed to submit coursewise list of students alongwith the name of co-ordinators.• All the course co-ordinators are informed to download video lectures of these courses, keep them in departmental archives and ask the students to copy from there. Some important videos can be shown in class to all students and discuss the assignments also in the class.• The students who have not attended PPW, will be considered for placement assistance only after attending the NPTEL course on soft skills and personality development and produce the successful completion certificate.	24/07/2017	All HODs
2.	Project Diary	<ul style="list-style-type: none">• A project diary need to be maintained for each project group. All HODs to prepare format for the project diary and submit it after making necessary changes as prepared by HOD (E&TC) by next Monday.	24/07/2017	All HODs
3.	Parent-Teacher Association	<ul style="list-style-type: none">• All the HODs are informed to form the departmentwise Parent-Teacher Association (PTA) and submit it. PTA should have HOD, CC as members. From each class at least one parent should be nominated on PTA.	24/07/2017	All HODs
4.	Academic calendar to F.E. students.	<ul style="list-style-type: none">• F.E. HOD is informed to prepare the detailed academic calendar for F.E. Sem.-I and give a copy to each student by Thursday i.e. 03rd Aug. 2017.	03/08/2017	F.E. HOD

Sr. No.	Issue/ Subject	Discussion and decision	Time Limit	Responsible Person
5.	Schedule of activity of Dean Academics with every department.	<ul style="list-style-type: none"> Dean (Academics) will visit one department every day between 3.30 p.m. to 5.00 p.m. for reviews related to academics The schedule of his visit is as follows. Tuesday- E&TC and Electrical Engg., Wednesday- F.E. Thursday- Civil Engg., Friday- Mech. Engg., Saturday- CSE. 	Immediate	Dean (Academics) & All HODs AMC
6.	Conducting faculty development program.	<ul style="list-style-type: none"> One faculty development program per semester should be conducted in every department. The FDP should have industry relevance. Employees from industry should be invited to participate in the FDP and can also be resource persons for the FDP. Identify the topic, course coordinator and likely resource persons by 14th Aug. 2017. 	14/08/2017	All HODs
7.	Discussion on AICTE initiative 'Internshala'.	<ul style="list-style-type: none"> Prof. Uttarkar is informed to go to all final year classes and introduce 'Internshala' to final year students. All the project guides alongwith their batch are asked to search for an internship close to their project topic and apply for internship on internshala. Departmental project coordinators should introduce it to Third Year Students. T.E. students can search for internship and a topic for their mini project from internshala. T&P coordinator should send details of Internshala to passed out batch. Those who don't have jobs, can try for internship through this portal. 	31/08/2017	Prof. Uttarkar and all project co-ordinators
8.	Webinar series from 3DS.	<ul style="list-style-type: none"> 3DPLM/ Dassault Systems has started webinar series every Thursday 3.30 to 5.00 p.m. for various branches. Company may go for placements to only those Institutes which participate in it seriously. For the webinar scheduled on various dates following classes to participate. 31st Aug. 2017, on topic 'Emersive Technologies and its applications to Engineering', all branches except Civil. 7th Sept. 'Electric Vehicles' audience from B.E. Mech. and B.E. Electrical. 14th Sept. 'LEAN, GREEN Compliant Designs', third year Mech. students both divisions. 		Dean (T&P) and All HODs

Sr. No.	Issue/ Subject	Discussion and decision	Time Limit	Responsible Person
		<ul style="list-style-type: none"> • 21st Sept. 'Factories of future', S.E. (Mech.) both divisions. • 28th Sept. '3D printing' ENTC, CSE, Mech. • 05th Oct. 'Smart Infra and Smart Cities', T.E. (Civil) and ENTC. • 12th Oct. 'New Age learning' for all the faculty members. 		
9.	CII-AICTE Best Industry-Linked-Institute survey proposal.	<ul style="list-style-type: none"> • AICTE is conducting a survey of "CII-AICTE Best Industry linked Institute". Our Institute should participate in it and submit the data. 	15/08/2017	All co-ordinators

(Dr. B.K. Sonage)
Co-ordinator IQAC

Copy to : All IQAC members.