



Pradnya Niketan Education Society, Pune.

NAGESH KARAJAGI ORCHID COLLEGE OF ENGINEERING & TECHNOLOGY, SOLAPUR

NAAC Accredited, Approved by AICTE, New Delhi & Affiliated to DBATU, Lonere

E-mail : office@orchidengg.ac.in, Website : www.orchidengg.ac.in, Phone : 9423084363
Post Box No. 154, Gut No. 16, Solapur-Tuljapur Road, Tale Hipparaga, Solapur- 413 002.

Date: 01/07/2019.

Circular (IQAC Meeting)

IQAC meeting is arranged on Friday day i.e. 08th July 2019 in Board Room at 03.30 p.m.

Agenda for the meeting is as follows:

1. Visit of Dean (Academics) to various departments.
2. Review of T & P activities for 2019-20.
3. Modifications in performance appraisal in teaching faculty members, HODs and Deans.
4. Formation of DABs.
5. Initiation of AQAR of NAAC preparation process.
6. Status of research grants from AICTE under AQIS.
7. Application to AICTE Margdarshak Scheme.
8. Review of PPW

(Dr. B. K. Sonage)
Co-ordinator IQAC

Date: 08/07/2019

Minutes of IQAC Meeting

Time: 03.30 P.M.

Venue: ARC Hall.

Sr. No.	Issue/ Subject	Discussion and decision	Responsible Person
1.	Visit of Dean (Academics) to various departments	Dean (Academics) to visit all departments weekly as per following schedule. Civil- Tuesday, CSE- Wednesday, Electrical & ENTC- Thursday, Mech.- Friday, F.E.- Saturday.	Dean Academic & AMC
2.	Review of T & P activities for 2019-20.	<ul style="list-style-type: none"> • All coordinators to send PPW test results to their parents. • Each department to pay attention to C-programming as TCS-NQT is based it. • At least for two subjects few assignments to be based on simple programming to be given in each dept. 	All departmental T&P coordinators and Dean (T&P)
3.	Modifications in performance appraisal in teaching faculty members, HODs and Deans.	Performance appraisal format is discussed and modifications are approved. Modified version of performance appraisal system to be implemented.	Dr. V.V. Bag
4.	Formation of DABs.	Guidelines of formation DAB to be provided by NBA coordinator.	Dr.B.K. Sonage
5.	Initiation of AQAR of NAAC preparation process	<ul style="list-style-type: none"> • Preparation of AQAR of NAAC to be started immediately after announcement of end semester results of academic year 2018-19. • NAAC & IQAC annual report to be sent to NAAC by Dec. 2019 end. • NAAC coordinator will send the final AQAR report to all faculty members for information & preparation. 	Dr. B.K. Sonage
6.	Status of research grants from AICTE under AQIS.	Institute has 8 proposal for grant to AICTE under AQIS scheme. Scrutiny of 5 is complete. Dean (R&D) to take further followup.	Dean (R&D)
7.	Application to AICTE Margdarshak Scheme	AICTE has initiated Margadarshak Scheme through which the selected Institute will get a mentor to guide for NBA process. Institute to apply for getting Margadarshak from AICTE.	Principal

Sr. No.	Issue/ Subject	Discussion and decision	Responsible Person
8.	Review of PPW	<ul style="list-style-type: none"> • Online test on Apti, Softskill, C. prog. is conducted for preparation of upcoming campus placements of TCS & Infosys. • TCS NQT test is on 20th July 2019. • No. of students registered for TCS- 334- (CSE-108, Mech.- 102, ENTC- 52, Elect.- 51, Civil-21). • All T&P coordinators are informed to ask the students to register for TCS NQT. Last date is 10th July 2019. • All T&P coordinators are informed to finalize the list of students for placement assistance. It should be based on <ol style="list-style-type: none"> 1) T.E. attendance of I & II sem. 2) Attendance in softskill & Apti. In T.E. 3) Attendance in PPW. <p>All T&P coordinators to send the test performance to the students and on our T&P group before 5 p.m. on the same day of conduction of Test</p>	T&P Team

(Dr. Sonage B. K.)
IQAC, Co-ordinator

(Dr. J. B. Dafedar)
PRINCIPAL
(IQAC, Chairman)