



Pradnya Niketan Education Society's  
**NAGESH KARAJAGI ORCHID COLLEGE OF  
ENGINEERING & TECHNOLOGY, SOLAPUR**

NAAC Accredited, Approved by AICTE, New Delhi & Affiliated to DBATU, Lonere  
E-mail : office@orchidengg.ac.in, Website : www.orchidengg.ac.in, Phone No. 9423084363  
Post Box No. 154, Gut No. 16, Solapur-Tuljapur Road, Tale Hipparaga, Solapur- 413 002.

## **E-Governance Report**

### **Annual E-Governance Report 2018-19**

The primary objective of implementing e-governance in various operations, transactions and services of the institution for better efficiency, transparency and accountability was broadly satisfied during academic year 2018-19. It is mainly applied in the areas of Administration, Finance and Accounts, Student Support and Examination sections of the institute.

The focused areas where E governance was implemented are:

#### **Administration**

- Biometric attendance system is installed to record and track the attendance of faculty and staff.
- To achieve a paperless environment, internal communication is through emails.
- CCTV Cameras are installed at various places of need.
- MahaDBT portal is used by students for scholarship. The purpose of this portal is to enable students to get benefit of Government Scholarships.

#### **Finance & Accounts**

- The accounts of the institution are fully maintained through Tally ERP.
- Payments are accepted through online mode such as NEFT, RTGS, Bank Transfers, UPI, etc. Cash transactions are avoided.
- Payroll Management System is implemented including for salary calculation, salary slips generation, disbursement of salary to the bank accounts, TDS calculation and Form 16 generation, Employees Provident Fund processing, professional tax processing etc.

#### **E governance -Student Support Systems**

- Library functioning will be automated. For accession, issue and other transactions, library management software eGranthalaya is used. Usage of e-books is encouraged. Students will get access to the e-journals from any computer system in the campus as well as through remote login.
- For Teaching Learning management Google Classrooms are used by maximum teachers.
- Usage of Open Source Software is promoted amongst students and faculty members.
- For admission and related activities students and office administration used Centralized Admission Process portal provided by CET CELL.





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## E governance -Website

- College website is updated regularly for real time information dissemination.
- Information such as Digital Brochure, syllabi, sanctioned intake, placements is made available on the website.
- Website is used regularly for publishing administrative information including notices and circulars.

## E governance – Examination

- Exam management software is provided by affiliating university which is used to handle the examination process.
- Digital evaluation system is implemented by university.
- Examination records of students are available online for students to view their internal assessment and semester marks/grades.

  
Registrar

  
Dean Administration





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## Annual E-Governance Report 2019-20

The primary objective of implementing e-governance in various operations, transactions and services of the institution for better efficiency, transparency and accountability was broadly satisfied during academic year 2019-20. It is mainly applied in the areas of Administration, Finance and Accounts, Student Support and Examination sections of the institute.

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## Annual E-Governance Report 2020-21

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## Annual E-Governance Report 2021-22

The primary objective of implementing e-governance in various operations, transactions and services of the institution for better efficiency, transparency and accountability was broadly satisfied during academic year 2021-22. It is mainly applied in the areas of Administration, Finance and Accounts, Student Support and Examination sections of the institute.

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## Annual E-Governance Report 2022-23

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